

**IDAHO BOARD OF EXAMINERS OF NURSING HOME ADMINISTRATORS**  
**Division of Occupational and Professional Licenses**  
P.O. Box 83720  
Boise, ID 83720-0063

**Conference Call Minutes of 10/16/2020**

**BOARD MEMBERS PRESENT:** Joshua R Thompson - Chair  
John H Williams  
Mary E Leonard  
Omotayo Omotowa

**BOARD MEMBERS ABSENT:** Amanda Scott

**DIVISION STAFF:** Julie Eavenson, Licensing Group Manager  
Lori Peel, Investigative Unit Manager  
Nicholas Krema, General Counsel  
Greg Floyd, Financial Unit Manager  
Lizzie Kukla, Team Lead

The meeting was called to order at 9:00 AM MDT by Joshua R Thompson.  
Ms. Omotowa was introduced to the Board as a the new Board Member.

**LAWS AND RULES**

Rob McQuade explained that the proposed rules will be published as pending with the Board's approval. These will then be presented to the 2021 Legislature for approval. Mr. Thompson asked for comments on the rules. There were none. Mr. McQuade asked for Board approval to move the rules to a pending status and to publish them in the Idaho Administrative Bulletin. Ms. Leonard made a motion to move the rules to a pending status. Ms. Omotowa seconded the motion. Motion carried.

**FINANCIAL REPORT**

Mr. Floyd gave the financial report, which indicated that the Board had a cash balance of \$17,560.04 as of September 30, 2020.

**DIVISION BUSINESS**

The Board reviewed the To Do List and took up COVID-19 as a discussion item. Mr. Thompson reminded the Board that the purpose for this discussion item is to help facilitate the need for CE exemptions upon request of licensees. Ms. Kukla asked the

Board to consider an approval for the chair to review CEs and applications when the time between Board meetings is longer than six weeks.

Ms. Leonard made a motion for the Board to review CEs and applications between meetings when time between Board meetings is longer than six weeks. Mr. Williams seconded the motion

After discussion, Ms. Leonard amended the motion for the Board chair or a designee to approve applications between meetings when the time between meetings is longer than six weeks. The second agreed. Motion carried.

## **EXECUTIVE SESSION**

Ms. Leonard made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to consider documents relating to the fitness of an applicant to be granted a license or registration. Mr. Williams seconded the motion. The vote was: Mr. Thompson, aye; Mr. Williams, aye; Ms. Leonard, aye; and Ms. Omatowa, aye. Motion carried.

Mr. Williams made a motion to come out of executive session. Ms. Omatowa seconded the motion. Motion carried.

## **APPLICATIONS**

Ms. Leonard made a motion to approve the following for licensure:

GLEN BAILEY

NHA 13244

Mr. Williams seconded the motion. Motion carried.

Mr. Leonard made a motion to approve the following for the Nursing Home Administrator in Training (NHAIT) Program:

901-178-162

Ms. Omatowa seconded the motion. Motion carried. Mr. Thompson requested the record show he recused himself from the vote.

Ms. Leonard made a motion to approve the following NHAIT Reports as presented:

901-17-4434 Report #2

901-17-3266 Report #2

901-17-4252 Report #1

Mr. Williams seconded the motion. Motion carried.

**NEXT MEETING** was scheduled for January 29 at 9:00 AM MST.

### **ADJOURNMENT**

Mr. Williams made a motion to adjourn the meeting at 9:40 AM. Ms. Omatowa seconded the motion. Motion carried.